



INVITATION TO BID (TENDER)

Reference No.: SSHFC/Admin/2023/001/FA

Project Name: FRAMEWORK AGREEMENT ON STATIONERY, CARTRIDGES, EQUIPMENT MAINTENANCE, FUEL, TOILETRIES, NEWSPAPER SUBSCRIPTIONS, AND PLUMBING AND ELECTRICAL MATERIALS

1. The Social Security and Housing Finance Corporation of The Gambia has earmarked funding for FRAMEWORK AGREEMENT ON STATIONERY, CARTRIDGES, EQUIPMENT MAINTENANCE, FUEL, TOILETRIES, NEWSPAPER SUBSCRIPTIONS, AND PLUMBING AND ELECTRICAL MATERIALS and intends to place contracts for the supply and delivery/performance of these for a period of one year with possible extension for another year.
2. The Corporation now invites sealed Bids from eligible Bidders for a one-year framework agreement on supply of the goods or performance of these services. Under this process, there will be a public opening of bids received at the place and time stated in paragraph 7 below.
3. Bidders are eligible to bid for a maximum of two Lots. The first two most responsive bidders who fulfil the Evaluation Criteria shall be contracted for each Lot.
4. The goods and services to be provided shall be delivered at Social Security House, 61 Ecowas Avenue, Banjul or performed at the service provider's premises as and when an approved purchase order is issued by the Specialised Procurement Unit.
5. A complete set of Bid documents in English language may be purchased by interested Bidders on the submission of a written application to the above and upon payment of a non-refundable fee of GMD 2500.00 This must be paid to the cashier at SSHFC Head Office in Banjul.

6. Bids must be delivered in the SSHFC Tender Box at the Office of the Managing Director, First Floor, Social Security House, 61 Ecowas Avenue, Banjul on or before 12.00 Noon, 12th October, 2023 Banjul time and must be accompanied by a surety of 2% of bid amount.
7. Bids will be opened in the presence of Bidders' representatives who choose to attend by 12.30 p.m. on 12th October 2023 at the Board Room, Social Security House, 61 Ecowas Avenue, Banjul.
8. Interested eligible Bidders may obtain further information from and inspect the Bid documents at the Specialised Procurement Unit, Social Security House, 61 Ecowas Avenue, Banjul or call 3767928/3944371 or email ssaidyjeng@sshfc.gm / fsonko@sshfc-mis.gm.
9. The deadline for submission of enquiries and requests for clarification is 21st September, 2023.